Author Guidelines

Authors publishing in the scientific pedagogical journal *Master and Disciple* must comply with the professional and ethical guidelines defined by the Editors and the Editorial Board. These guidelines were determined by the Editorial Board based on the provisions of the Codex of Scientific Ethics of the Hungarian Academy of Sciences and by the standards for journal editors (COPE guidelines) of the Committee on Publication Ethics (Publication Ethics Committee — COPE).

Any form of plagiarism is unethical and unacceptable. The authors must guarantee that the study is their original intellectual work. If they have used the works and expressions of others, they must cite them appropriately and refer to them professionally.

Submitting a manuscript presenting the same research in different independent publications or journals is not good practice. Submitting the same manuscript to several journals simultaneously is unethical and unacceptable.

If this is the case, the Authors must disclose the sources of financial support related to the preparation/writing of the manuscript.

Authors must have an ORCID identifier (open researcher identifier). ORCID registration is available at the following link: https://orcid.org/register.

The Editors accept manuscript submissions as follows (applies to all three sections of our journal).
1. Upload a summary of 1,500 characters, including keywords.
2. Based on the summary, the Editors will inform the Author whether they can accept the article in the next issue(s). In case of acceptance, the Author will be asked to upload the article.
3. The Author uploads the manuscript that meets the requirements of the Author Guidelines, taking into account the Checklist and the Privacy Statement. Please submit an anonymized version of the manuscript. In the "Comments for the Editor" section, please include your name, affiliation, and ORCID ID.
4. Review: double blind peer review by two referees designated by an editor.
5. Sending the anonymous reviews and suggestions to the Author.
6. Taking into account the reviewers' suggestions, the Author finalizes the paper and uploads it to the interface.
7. The Editors notifies the Author of the acceptance of the article.

The content structure of individual publications
- Paper title
- Abstract: short content summary of the paper
- Text of the article
- List of references

Language
Publications in Hungarian are published with Hungarian and English title and abstract.
English language papers are published with English title and abstract.

Format requirements

Stylesheet
The stylesheet primarily follows the stylesheet of the *American Psychological Association* (APA).

Special fields of study
In case of special professional aspects and regulations — e.g. citation from manuscripts, research material, the Bible, church documents, etc.; use of units of measurement, mathematical symbols, formulas, graphs, slides, photos, etc.; Greek, Hebrew, Arabic, Chinese, etc. language text inclusion — the guidance of the specific field must be followed. In these cases, *The Publication Manual of the American Psychological Association* can be a useful reference book.

Structure
Structure and sections depend on the field of study of the work. If sections are numbered, they must be numbered decimally, starting with 1, for example:
1. Chapter title
2. Chapter title
2.1. Section title
2.1.1. Subsection title

Emphasis
Parts which are emphasized must by typeset with *italic font* (i.e., do not use boldface or underlining for emphasis); linguistic data must also be typeset in *italics* as well as the titles of cited works.

Glosses
Between 6…9-type quotation marks, e.g. *ánima* 'soul'.

Quotations
For quotations of fewer than 40 words, add quotation marks around the words and incorporate the quote into your own text — there is no additional formatting needed. Quotations of 40 words or more must be formatted as block quotations, without quotation marks, on a new line. Indent the whole block 1 cm from the left margin. Cite the source in parentheses after the quotation's final punctuation (author, year, page number).

En dash
When meaning "from–to", as in page ranges, e.g. pp. 123–127.

Em dash
For amplifying, explaining, breaking into main thought, etc. E.g. Johnson — and many others — claim that…

Footnotes
For notes, explanation, comments. They have to be footnotes and not endnotes. Do not use footnotes for references!

References

Abbreviated citation in text (author, year). In-text citations have to formats: parenthetical and narrative. In parenthetical citations, the author name and publication date appear in parentheses. In narrative citations, the author name is incorporated into the text as part of the sentence and the year follows in parentheses (e.g. Koehler (2016) noted…). A detailed list of references must be inserted at the end of the paper.

Basic In-Text Citation Styles:

	Parenthetical citation	Narrative citation
One author	(Luna, 2020)	Luna (2020)
Two authors	(Salas & D'Agostino, 2020)	Salas and D'Agostino (2020)
Three or more authors	(Martin et al., 2020)	Martin et al. (2020)

When multiple references have an identical author (or authors) and publication year, include a lowercase letter after the year: (Judge & Kammeyer-Mueller, 2012a), (Judge & Kammeyer-Mueller, 2012b).

Reference List Format and Order

Works are listed in alphabetical order by the surname of the first author followed by the initials of the author's given name(s):
Author(s) (year). Title. Publisher. DOI
DOI inclusion — if it exists — is obligatory.

Journal article:
McCauley, S. M., & Christiansen, M. H. (2019). Language learning as language use: A cross-linguistic model of child language development. Psychological Review, 126(1), 1–51. https://doi.org/10.1037/rev0000126

Authored book:
Brown, L. S. (2018). Feminist therapy (2nd ed.). American Psychological Association. https://doi.org/10.1037/0000092-000

Edited book:
Schmid, H.-J. (Ed.). (2017). Entrenchment and the psychology of language learning: How we reorganize and adapt linguistic knowledge. American Psychological Association; De Gruyter Mouton. https://doi.org/10.1037/15969-000

Chapter in edited book:
Balsam, K. F., Martell, C. R., Jones, K. P., & Safren, S. A. (2019). Affirmative cognitive behavior therapy with sexual and gender minority people. In G. Y. Iwamasa & P. A. Hays (Eds.), Culturally responsive cognitive behavior therapy: Practice and supervision (2nd ed., pp. 287–314). American Psychological Association. https://doi.org/10.1037/0000119-012

Dissertation:
Harris, L. (2014). Instructional leadership perceptions and practices of elementary school leaders [Doctoral dissertation]. University of Virginia.